

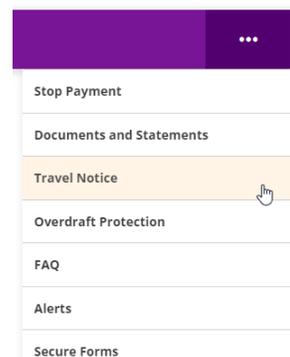
How to Create a Travel Notice

Follow these steps to place a travel notice on your account whenever you are traveling away from usual whereabouts. This notice will allow your debit or credit card to work without interruption. Without a travel notification, you may find your debit or credit card blocked by our anti-fraud system.

1. Log in to Digital Banking and click the **More (...)** links option.

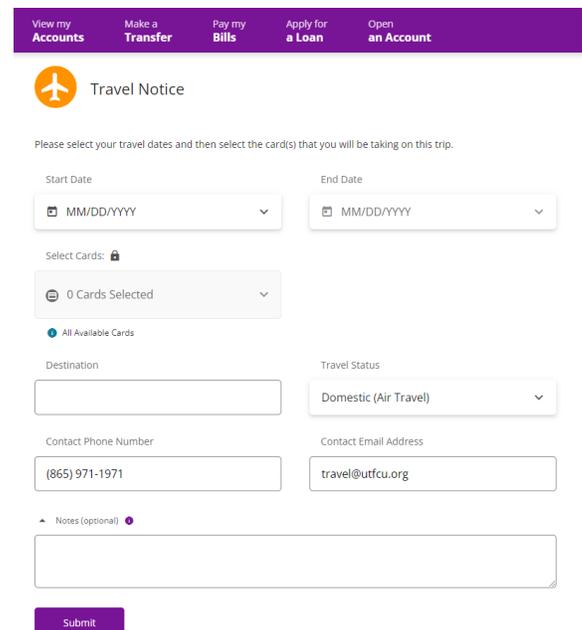


2. Under the **More (...)** links dropdown, click **Travel Notice**.



3. In the **Travel Notice** window:

- Enter the trip **Start Date**.
- Enter the trip **End Date**.
- Select the **Card** from the dropdown.
- Enter the **Destination**.
- Select **Domestic (Air or Road)** or **International**.
- Verify **Contact Information**.
- Enter any **additional notes** (if applicable).



View my Accounts Make a Transfer Pay my Bills Apply for a Loan Open an Account

 **Travel Notice**

Please select your travel dates and then select the card(s) you will be taking on this trip.

Start Date: MM/DD/YYYY End Date: MM/DD/YYYY

Select Cards:  0 Cards Selected

All Available Cards

Destination: Travel Status: Domestic (Air Travel)

Contact Phone Number: (865) 971-1971 Contact Email Address: travel@utfcu.org

Notes (optional):

4. Click **Submit**.