

## **Tele-Trans Audio Response**

To access Tele-Trans, dial 971-1798 or I calling long distance,  
dial 1-800-264-1798.

### **After Tele-Trans Answers:**

\*There is a short set-up process for new users. Your “account access code” is currently set as the last four digits of the main member’s social security number. We encourage you to change this to your own “access code”.

\*The term “suffix” has now been changed to “account ID”.

Press 1 for Main Menu

Press 2 for Merchant Verification

### **Main Menu Options**

1 Balance Inquiry Menu

2 History Inquiry Menu

3 Withdrawal Menu

4 Transfer Menu

5 Checking Menu

6 Loan Menu

7 Additional Options Menu

\* To end the Call

# To Return to the Main Menu

### **1 Balance Inquiry Menu**

1 Open Share List

2 Open Loan List

3 Savings Balance

4 Checking Balance

5 Loan Balance

\* To end the Call

# To Return to the Main Menu

### **2 History Inquiry Menu**

1 Last Deposit

2 Last Payroll Deposit

3 Share History

4 Loan History

5 Deposit History

6 Recent Activity Menu

\* To end the Call

# To Return to the Main Menu

### **6 Recent Activity Menu**

1 Checking History

2 ATM History

3 ACH History

4 Payroll History

5 Loan Payment History

6 Debit Card History

9 POS (Point-of-Sale) History

\* To end the Call

# To Return to the Main Menu

### **3 Withdrawal Menu**

- 1 Savings Withdrawal
- 2 Checking Withdrawal
- 3 Loan Advance
- \* To end the Call
- # To Return to the Main Menu

### **4 Transfer Menu**

- 1 Share to Share
- 2 Savings to Checking
- 3 Checking to Savings
- 4 Loan to Savings
- 5 Loan to Checking
- 6 Savings to Loan
- 7 Checking to Loan
- \* To end the Call
- # To Return to the Main Menu

### **5 Checking Menu**

- 1 Checking Balance
- 2 Check Number Inquiry
- 3 Recent Check History
- 4 Draft Number Range
- \* To end the Call
- # To Return to the Main Menu

### **6 Loan Menu**

- 1 Loan Balance
- 2 Open Loan List
- 3 Loan Payment Inquiry
- 4 Recent Loan History
- 5 Loan Payoff
- 6 Loan Effective Balance
- 7 Total Loan Advances for Month
- \* To end the Call
- # To Return to the Main Menu

### **7 Additional Options Menu**

- 1 Year to Date Menu
- 2 Change Preferences Menu
- \* To end the Call
- # To Return to the Main Menu

#### **1 Year to Date Menu**

- 1 IRA Contributions
- 2 Dividends
- 3 Interest
- \* To end the Call
- # To Return to the Main Menu

#### **2 Change Preferences Menu**

- 1 Change Access Code
- 2 Change Transaction Count List
- \* To end the Call
- # To Return to the Main Menu

Tele-Trans does not work with rotary phones. You must use a touch tone phone.